

SECRET

OPM-8

ROUTING AND TRANSMITTAL SLIP Date **FBIS-0028-88**
24 February 1988

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Director of Management and Planning,		
2. DS&T		
3. Room 6E45, Headquarters		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

FBIS Calendar.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post) Director, FBIS	Room No. - Bldg.
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FBIS CALENDAR

DATE	EVENT	TIME	LOCATION	ATTENDED BY
1 March	S&T Orientation	1030-1120	Hqs Auditorium	D/FBIS
1 March	ACRB	1300		DD/FBIS
1 March	Greet CTs	1400-1410		D/FBIS
2 March	Welcome Key Procurement Personnel	1330-1340		DD/FBIS
4 March		1000-1200		D/FBIS DD/FBIS Others
4 March	NPIC Supervisory Counseling Course	1300-1400		D/FBIS DD/FBIS Others
8 March	Brief Defense Attache Class	0945-1045	2D47 Hqs	D/FBIS
15-17 March	S&T Spring Management Conference			D/FBIS DD/FBIS
21 March	Career Development Course	1500-1615		DD/FBIS
22 March	Midcareer #104	1100-1150	COC	C/Ops/FBIS
<u>LOOKING AHEAD</u>				
4-25 April	Visits to Middle East and European Bureaus			DD/FBIS
15-16 April	STUDIES Board Meeting			D/FBIS

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25X1	9-11 May	FBIS/BBC Coordination Meeting	<div></div>	D/FBIS DD/FBIS Others
	11 May	FBIS Party	Tivoli	
	<u>LEAVE</u>			
	18-25 March			D/FBIS